



To: Real Estate Department Partners

Notice: **RED-15-47**

From: Real Estate Department – Compliance and Asset Management

Date: 12/4/2015

Re: **2015 Annual Owner Certification Forms / 2016 Reporting**

The 2015 Annual Owner Certification of Compliance forms are now available on the [Compliance Manuals and Forms webpage](#). Owner Certifications are due by January 31, 2016. Complete submission includes:

- Hardcopy forms and exhibits;
- Payment of annual fee (if applicable); and
- Finalizing online tenant events through www.ihcdaonline.com

Note: There are no new changes to the forms for 2015

IHCDA has also unlocked the 2016 year for reporting. As a reminder, please note per the Compliance Manual, it is mandatory that all tenant events are updated within (30) thirty days.

For any questions regarding the annual owner certification or reporting process please contact your Compliance Auditor.

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